



Minutes

Pekin Municipal Airport Advisory Commission Meeting

Pekin Municipal Airport

13906 Airport Lane

Pekin, IL 61554

May 17, 2016

3:00 PM

Open meeting:

3:00 PM

Roll call:

MR - Mike Reed, Chairperson
MB - Murray Brian
SH - Steve Huey
RW - Ric Woldow

City of Pekin:

CS - Clayton Stambaugh, Airport Manager

Absent:

DM – Darrell Meisinger

Approval of minutes from last meeting:

SH motioned to approve the minutes as prepared by CS. MB seconded the motion, all were in favor, and the minutes for the April 2016 meeting were approved.



Special reports: CS

- **Follow up on active projects/items:**

- **Priorities for current month:**

- **Terminal Building Rehabilitation Project**

CS reported that he would continue working on developing a request for proposal for the project. CS stated that he's having difficulty getting the City of Pekin to participate in the RFP development

- **Replace Taxiway Lighting and associated Electrical Regulator project – engineering report and agreement**

CS reported that he just signed the environmental study exclusion, as approved by the State of Illinois and the Federal Aviation Administration. CS also reported that he recently signed the 100% plans and specifications. CS stated that the project should be on the July letting.

- **Illinois Aviation Conference**

CS reported on issues with the Federal Aviation Administration, State of Illinois, Illinois Department of Transportation/Division of Aeronautics, and also the Illinois Public Airports Association

- **Wings and Wheels Update**

CS reported on progress toward the Annual Wings and Wheels Fly-in Cruise-in June 18th.



- **Follow up on projects outstanding:**

- **Hangar E Door Project**

CS informed that the demolition materials would be cleaned up by the Wings and Wheels. CS stated several punch list items needed to be completed before acceptance and reimbursement.

- **Monthly status report on delinquent accounts:**

CS informed the commission that he saw nothing in the report of concern.

- **Monthly budget report:**

CS and the commission discussed the recently approved budget.

- **Fuel Report:**

CS and the commission discussed the attached fuel report.

Unfinished business: CS

- **Illinois Valley Parachute Club (IVPC) LOA**

CS had no updates.

- **Update Airport Rules and Regulations and Minimum Standards**

CS had no updates.

- **Airport Zoning for Tazewell County Code**

CS stated he would work with DM and the State of Illinois to complete the task by winter



New business: CS

- **Potential change in meeting time/date**

The Pekin Municipal Airport Advisory Commission chose to reschedule their monthly meetings to the third Thursday of every month. Previously the meeting was held on the third Tuesday of every month.

Additional items:

There were no additional items

Around the table:

There was no additional discussion

Meeting adjourned:

RW motioned to adjourn the meeting at 4:00 PM. MB seconded the motion, all were in favor, and the meeting adjourned.



Jet A

Date	Gallons
Apr-16	510.9

Jet A

Date	Gallons
Apr-15	204.20

Year Difference	
Jet A	
Date	Gallons
March	306.70

100 LL

Date	Gallons
Apr-16	1438.2

100 LL

Date	Gallons
Apr-15	1297.3

Year Difference	
100 LL	
Date	Gallons
March	140.90