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## MINUTES

### Pekin Municipal Airport Advisory Commission Meeting

Pekin Municipal Airport

13906 Airport Lane

Pekin, IL 61554

Thursday June 16, 2016

3:00 PM

#### Open meeting:

3:05 PM

#### Roll call:

Airport Advisory Commission:

MR - Mike Reed, Chairperson

MB - Murray Brian

SH - Steve Huey

RW - Ric Woldow

DM - Darrell Meisinger

City of Pekin:

CS - Clayton Stambaugh, Airport Manager

Guests:

Ric Cunningham

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#### Approval of minutes from last meeting:

SH motioned to approve the minutes as written for the May 2016 meeting. MR seconded the motion, all were in favor, and the minutes were approved.



## Special reports: CS

- **Follow up on active projects/items:**

There were no active projects/items to discuss.

- **Priorities for current month:**

- **Terminal Building Rehabilitation Project**

CS reported that the interim period with City administration had severely reduced communication and collaboration between City personnel and that it was making progress on the Request for Proposal (RFP) difficult. The commission discussed drafting a letter to the Mayor and City Council if communication/collaboration didn't improve quickly.

- **Replace Taxiway Lighting and associated Electrical Regulator project – engineering report and agreement**

CS reported that the project was scheduled for a July letting. CS stated that the project should start late summer/early fall.

- **Wings and Wheels Update**

CS and the commission discussed the event happening at the airport that Saturday.

- **Follow up on projects outstanding:**

- **Hangar E Door Project**

CS reported that the old door and all associated materials had been removed off site. CS stated that several punch list item would still need to be completed before the City would take final acceptance of the door. CS stated that rent was still being payed – and no reimbursement would be allowed until final acceptance.



- **Monthly status report on delinquent accounts:**

CS stated there were no items on the report of concern.

- **Monthly budget report:**

CS and the commission discussed the FY17 budget.

- **Fuel Report:**

There was no fuel report prepared. CS stated that flowage was up. CS and the commission discussed upcoming fuel purchases.

**Unfinished business: CS**

- **Illinois Valley Parachute Club (IVPC) LOA**

CS stated that airport zoning for Tazewell County Code was his main priority at the moment, relative to unfinished business.

- **Update Airport Rules and Regulations and Minimum Standards**

CS stated that airport zoning for Tazewell County Code was his main priority at the moment, relative to unfinished business.

- **Airport Zoning for Tazewell County Code**

CS stated that he was trying to get a definitive answer on what was needed locally to satisfy federal grant assurances and protect current/future airspace surrounding the airport against tall structures.

**New business: CS**

- **Residential-Through-The-Fence Task Force**

CS and the commission discussed the desire from several parties to create a dialogue about a future residential development at the airport.



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**Additional items:**

RW wanted to express his gratitude for the effort of CS, Brett Olson, and various other volunteers who have donated grounds keeping hours for the airport.

**Around the table:**

Ric Cunningham asked when the beacon would be relit.

**Meeting adjourned:**

RW motioned to close the meeting at 4:05 PM. MB seconded the motion, all were in favor, and the meeting adjourned.



Jet A

Date	Gallons
Apr-16	510.9

Jet A

Date	Gallons
Apr-15	204.20

Year Difference	
Jet A	
Date	Gallons
March	306.70

100 LL

Date	Gallons
Apr-16	1438.2

100 LL

Date	Gallons
Apr-15	1297.3

Year Difference	
100 LL	
Date	Gallons
March	140.90